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**FOREST RIDGE PTA**

**BOARD MEETING AGENDA**

***September 4, 2019 --Hille Meeting Room –7 PM***

1. Call to Order – Welcome Pledge
2. Executive Committee
3. President’s Business
   1. Introductions
   2. Last month's minutes
   3. Vote in the following people & positions
      1. Tracey Breitbarth-Co-Treasurer
      2. Lisa Vanderwall-Kerkstra Mentor
      3. Arlene Olson-Program Chairperson
      4. Joel W.- Marketing Chair (tentatively)
      5. Claire Gazdziak-Kerkstra V.P.
   4. Open House & Memberships
   5. Teacher Grants
   6. Fundraising 2019-2020
      1. Domino’s
      2. ThunderBolts
      3. Market Day (September 19th)
      4. Smencils/Smanimals/Smickers
      5. Brag Tags-Clearance Out for $.10 each?
      6. Schooltoolbox (Report)
      7. Any other fundraiser we should consider this year?
   7. Scholastic meeting w/ Mary Beth Thursday, Sept. 26 330-5 @ Kerkstra library
   8. PTA Ethical Conduct Agreement
   9. GroupMe & updated contact info
4. Treasurer’s Report
   1. Monthly Reports/End of year review
   2. Budget 2019-2020
   3. Bank Update
   4. Taxes & tax-exempt status
   5. Policies & procedures
5. School Vice President’s Reports
   * 1. Ridge Early Childhood Center
     2. G. Kerkstra Elementary School
     3. Lee R. Foster Elementary School
     4. Jack Hille Middle School
6. Ways and Means
   1. Skating Party-9/8... 12-3 @ Tinley Park Roller Rink
   2. Oberweis Dine Out-9/18 from 9am-10pm ½ day of school
   3. Craft & Vendor Fair….10/5….10-3 @ Hille
   4. BOO-ingo & Trunk R Treat….10/25….6-7:30 @ Foster
   5. Haunted Hayride
7. Committee Reports
8. Shirts
9. Calendar
10. Budget
11. By Laws-Need to be done & present @ 10/3 meeting
12. Representatives Reports
13. Teacher Representative
14. School Board/Administration Representative
15. New Business
16. Closing and Adjournment